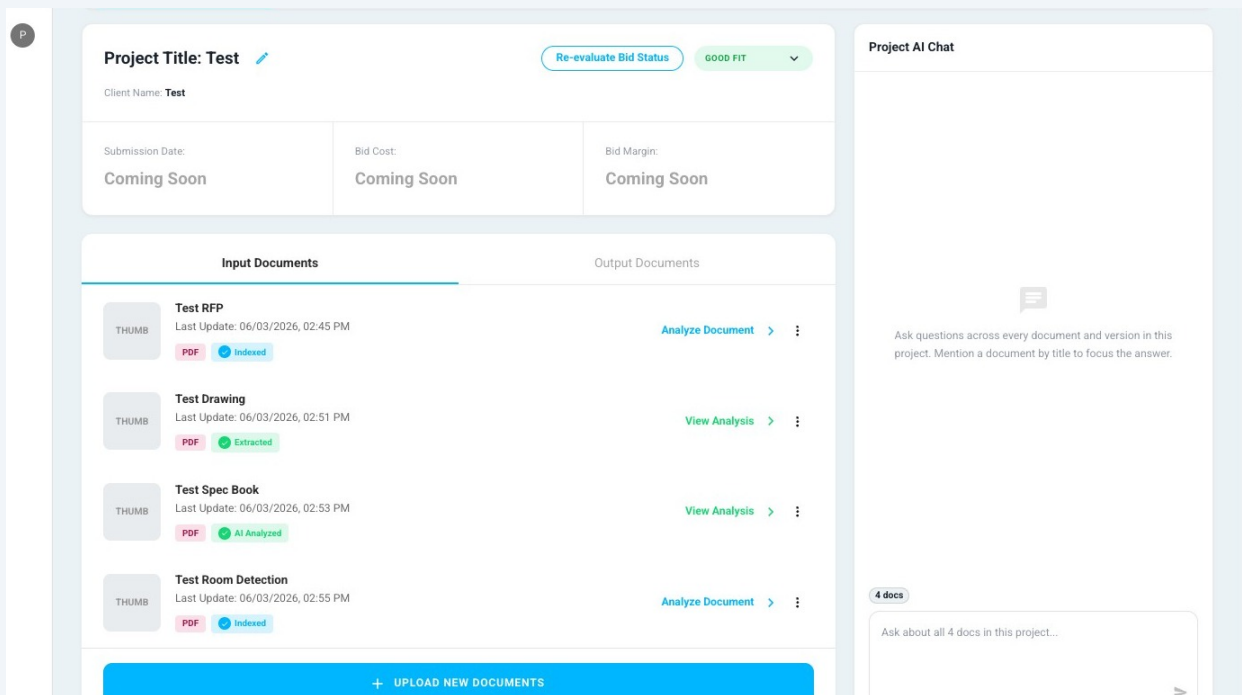


Parse - Text Documents (Specs, RFP, etc.)

Learn how to navigate project specification files and utilize AI analysis tools to extract key data. This guide provides a walkthrough for identifying specific document risks and exporting custom materials reports for your workflow.

Document and Analysis Access

1 Navigate to project that you have uploaded your document to



2 Select your document from the list of input documents.

Client Name: **Test**

Submission Date: **Coming Soon** Bid Cost: **Coming Soon** Bid Margin: **Coming Soon**

Input Documents Output Documents

- Test RFP**
Last Update: 06/03/2026, 02:45 PM
PDF Indexed [Analyze Document](#)
- Test Drawing**
Last Update: 06/03/2026, 02:51 PM
PDF Extracted [View Analysis](#)
- Test Spec Book**
Last Update: 06/03/2026, 02:53 PM
PDF AI Analyzed [View Analysis](#)
- Test Room Detection**
Last Update: 06/03/2026, 02:55 PM
PDF Indexed [Analyze Document](#)

[+ UPLOAD NEW DOCUMENTS](#)

4 docs
Ask questions across every document and version in this project. Mention a document by title to focus the answer.

Ask about all 4 docs in this project...

3 Click "View Analysis"

Client Name: **Test**

Submission Date: **Coming Soon** Bid Cost: **Coming Soon** Bid Margin: **Coming Soon**

Input Documents Output Documents

- Test RFP**
Last Update: 06/03/2026, 02:45 PM
PDF Indexed [Analyze Document](#)
- Test Drawing**
Last Update: 06/03/2026, 02:51 PM
PDF Extracted [View Analysis](#)
- Test Spec Book**
Last Update: 06/03/2026, 02:53 PM
PDF AI Analyzed [View Analysis](#)
- Test Room Detection**
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PDF Indexed [Analyze Document](#)

[+ UPLOAD NEW DOCUMENTS](#)

4 docs
Ask questions across every document and version in this project. Mention a document by title to focus the answer.

Ask about all 4 docs in this project...

Reviewing AI Analysis

4

The default view will filter by the CSI division where AI was able to determine the correct one.

The screenshot shows a software interface with a sidebar on the left containing project information and a main panel on the right. The main panel displays a table of identified items, filtered by CSI division. The table has columns for 'CSI', 'PAGE', and 'RISKS'. The items listed are:

CSI	PAGE	RISKS
Division 03 – Cast-in-Place Concrete	10	10
Division 04 – Unit Masonry	6	6
Division 06 – Architectural Wood Casework	12	12
Division 07 – Vapor Retarders	6	6
Division 08 – Door Hardware	23	23
Division 09 – Acoustical Ceilings	41	41
Division 23 – HVAC	3	3
Division 26 – Electrical	2	2
Unclassified	+	830

5

To see the individual items under each division, you can click on the division number. Click "Division 07 – Vapor Retarders"

The screenshot shows the same software interface as above, but with a blue banner at the top that reads "Showing Analysis For: ENTIRE DOCUMENT". The table of identified items is the same as in the previous screenshot. A callout box with an orange border highlights the text "Division 07 – Vapor Retarders" in the table.

No scope-by-division summary available.

Showing Analysis For: ENTIRE DOCUMENT

CSI	PAGE	RISKS
Division 03 – Cast-in-Place Concrete	10	10
Division 04 – Unit Masonry	6	6
Division 06 – Architectural Wood Casework	12	12
Division 07 – Vapor Retarders	6	6
Division 08 – Door Hardware	23	23
Division 09 – Acoustical Ceilings	41	41
Division 23 – HVAC	3	3
Division 26 – Electrical	2	2

6

Select "Thermal Insulation" from the expanded division list. This will also bring you to the page in the document that this result came from.

The screenshot shows a software interface with a sidebar on the left containing various document sections like 'NOTES', 'SPECIFICATIONS', and 'A002'. The main area is titled 'IDENTIFIED ITEMS - 933' and has tabs for 'CSI', 'PAGE', and 'RISKS'. A list of items is displayed, including 'Division 03 - Cast-in-Place Concrete', 'Division 04 - Unit Masonry', 'Division 06 - Architectural Wood Casework', and 'Division 07 - Vapor Retarders'. Under 'Division 07', 'Thermal Insulation' is expanded and highlighted with an orange circle. Below it, a 'Materials And Specification' entry with ID 37 and '07 21 00 - Thermal Insulation' is also highlighted with an orange circle.

Item	CSI	PAGE	RISKS
Division 03 - Cast-in-Place Concrete	✓		10
Division 04 - Unit Masonry	✓		6
Division 06 - Architectural Wood Casework	✓		12
Division 07 - Vapor Retarders	✓		6
Air Barriers	✓		+ 1
Self-Adhering Sheet Waterproofing	✓		+ 1
Thermal Insulation	✓		+ 1
Materials And Specification ID: 37 07 21 00 - Thermal Insulation	☐		AI ⋮
Vapor Retarders	✓		+ 3

7

You can expand each line item to get more information.

The screenshot shows a detailed view of a selected item. The left sidebar lists various fields: MANUFACTURER, SPECIFICATIONS, SNIPPET, CONTEXT, CONFIDENCE, PAGE REF, PARAGRAPH NUM, RAW TEXT, and CSI. The right side displays the corresponding values for each field. The 'CONFIDENCE' field shows a value of 1.0, which is highlighted with an orange circle.

MANUFACTURER	Owens Corning, Johns Manville or Eco-Batt
SPECIFICATIONS	PRODUCTS: BY OWENS CORNING, JOHNS MANVILLE OR ECO-BATT
SNIPPET	PRODUCTS: BY OWENS CORNING, JOHNS MANVILLE OR ECO-BATT
CONTEXT	072100. THERMAL INSULATION
CONFIDENCE	1.0
PAGE REF	1
PARAGRAPH NUM	152
RAW TEXT	PRODUCTS: BY OWENS CORNING, JOHNS MANVILLE OR ECO-BATT
CSI	

8 Click "PAGE" to be able to see the results by page

The screenshot shows a software interface with a sidebar on the left and a main content area. The main content area has a header with 'AI Analysis' and 'AI Chat'. Below the header is a section titled 'SCOPE BY DIVISION SUMMARY' with a sub-header 'No scope-by-division summary available.'. A blue bar indicates 'Showing Analysis For: ENTIRE DOCUMENT'. Below this is a section titled 'IDENTIFIED ITEMS - 933' with three filter buttons: 'CSI', 'PAGE', and 'RISKS'. The 'PAGE' button is highlighted with an orange circle. Below the filters is a list of items with checkboxes, expand/collapse icons, and counts:

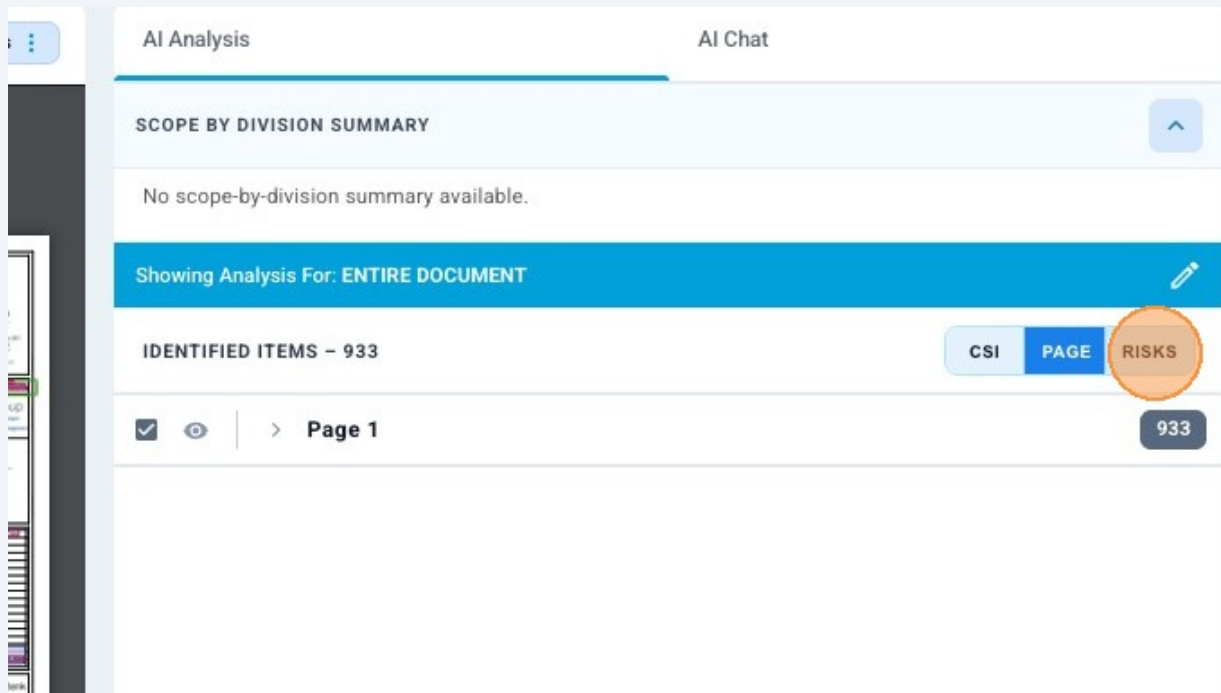
Item	Count
Division 03 - Cast-in-Place Concrete	10
Division 04 - Unit Masonry	6
Division 06 - Architectural Wood Casework	12
Division 07 - Vapor Retarders	6

9 Expand "Page 1" under the Identified Items list.

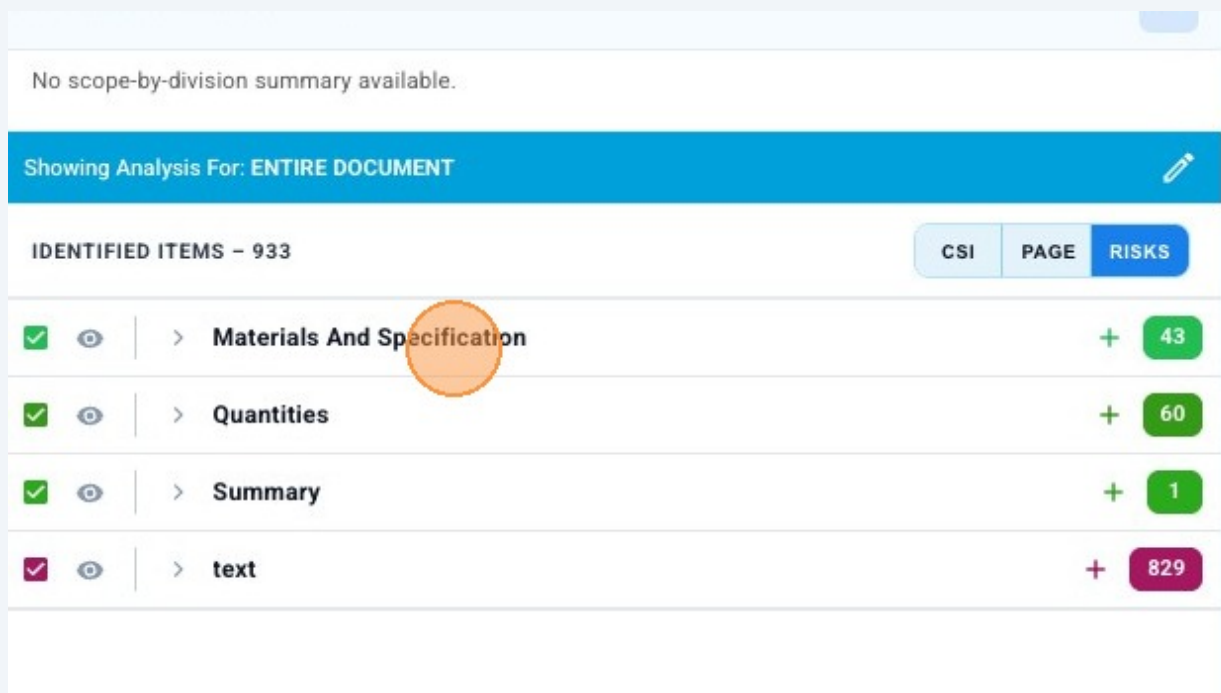
The screenshot shows the same software interface as above, but with the 'PAGE' filter selected. The 'IDENTIFIED ITEMS - 933' section now shows a single item: 'Page 1' with a count of 933. The 'Page 1' text is highlighted with an orange circle.

Item	Count
Page 1	933

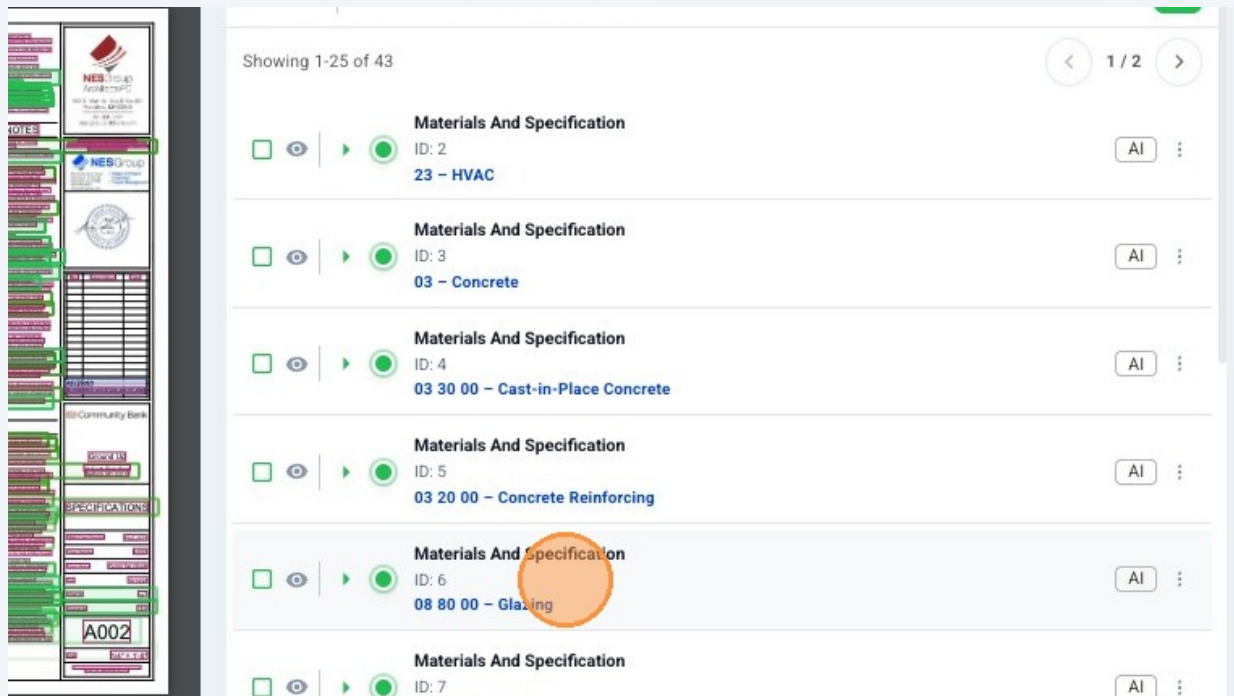
10 Click "RISKS" to be able to see the items by the scoping name



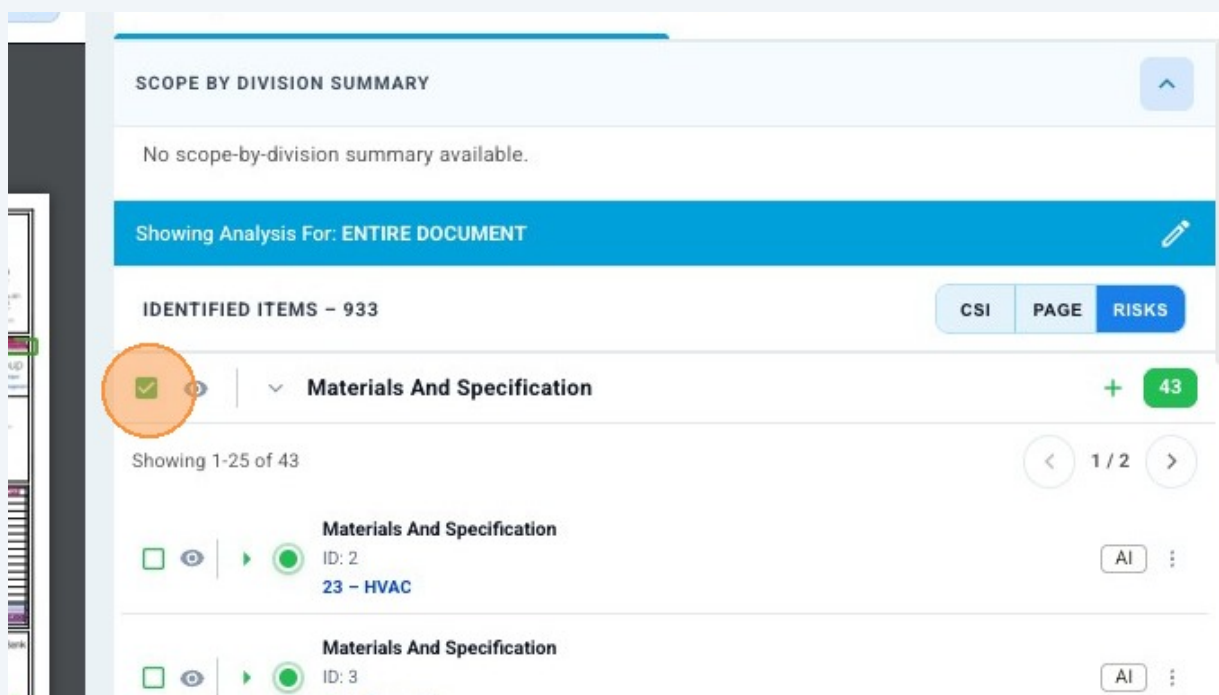
11 Select the "Materials And Specification" category to see the individual line items



12 You can click on each individual materials and specifications to get more information

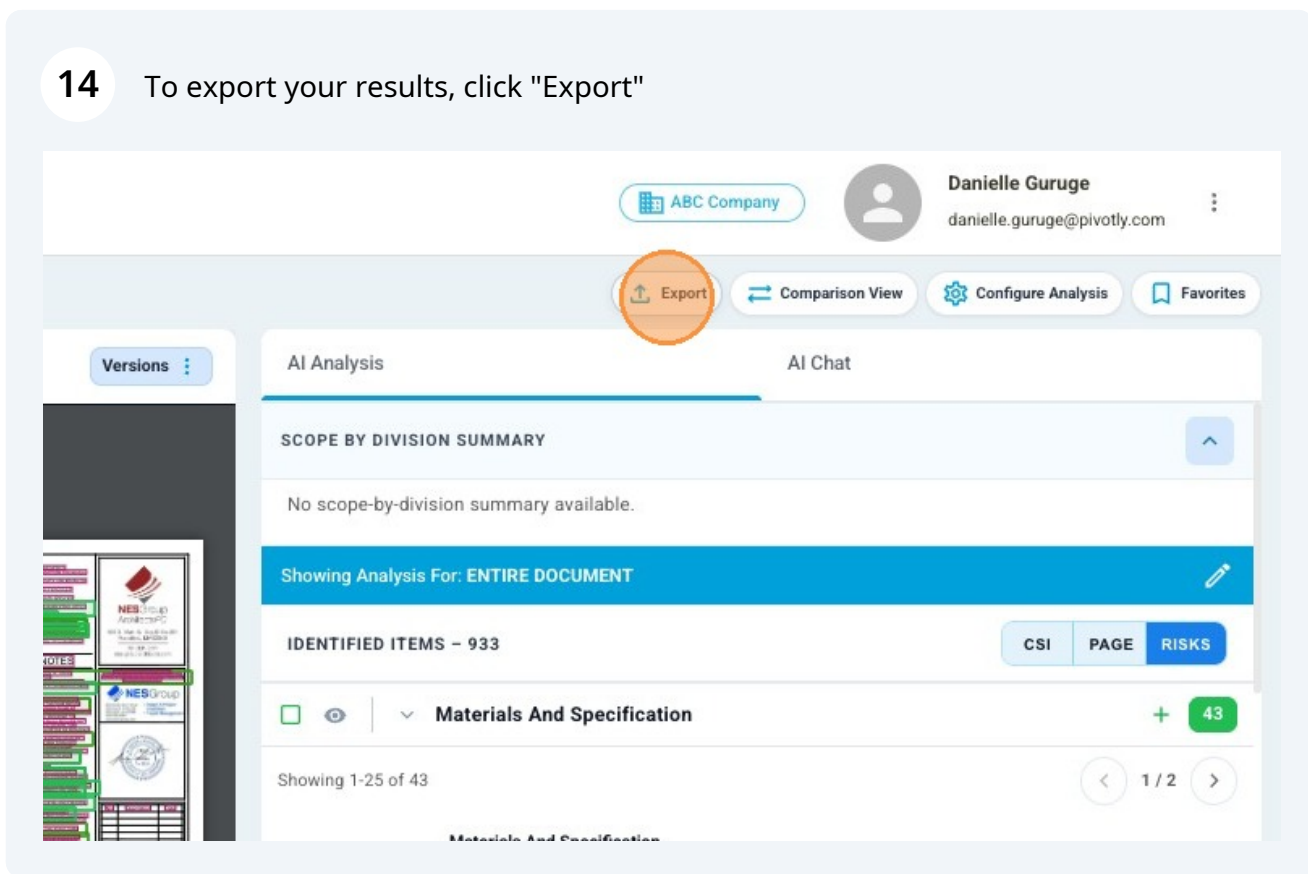


13 Click this checkbox to select the categories that you want to export

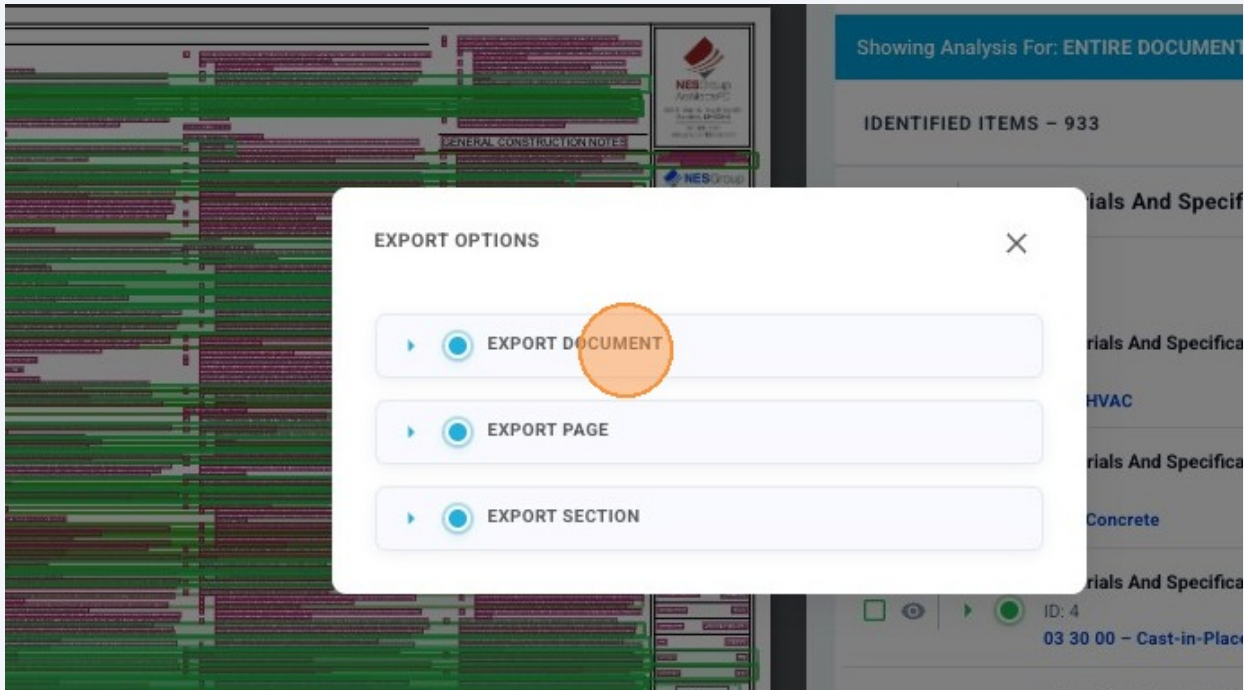


Exporting Analysis Results

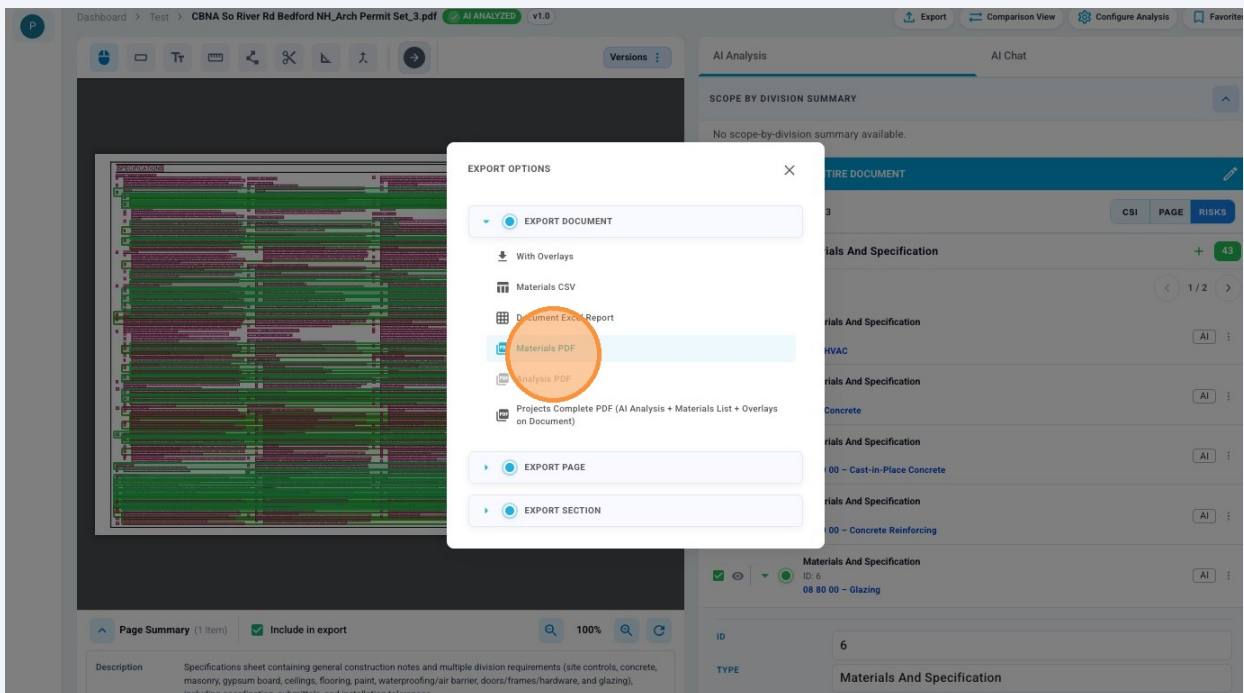
14 To export your results, click "Export"



15 Click "Export Document"

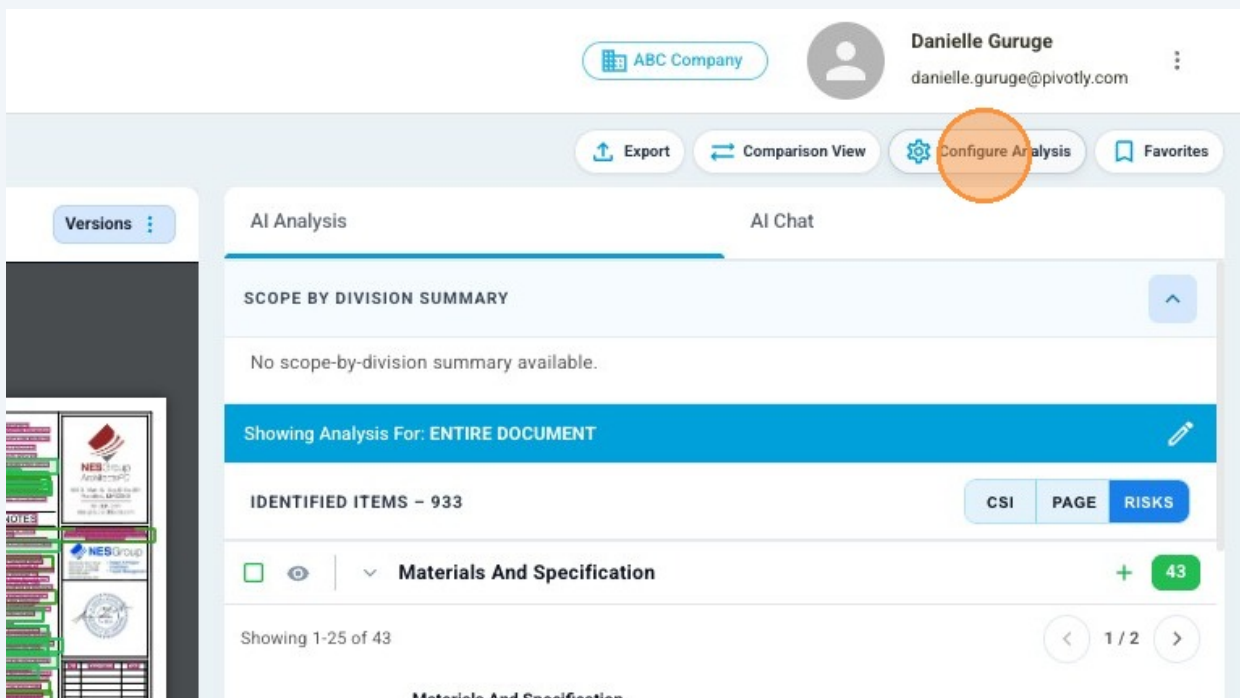


16 Click "Materials PDF" or the format that you prefer for the export

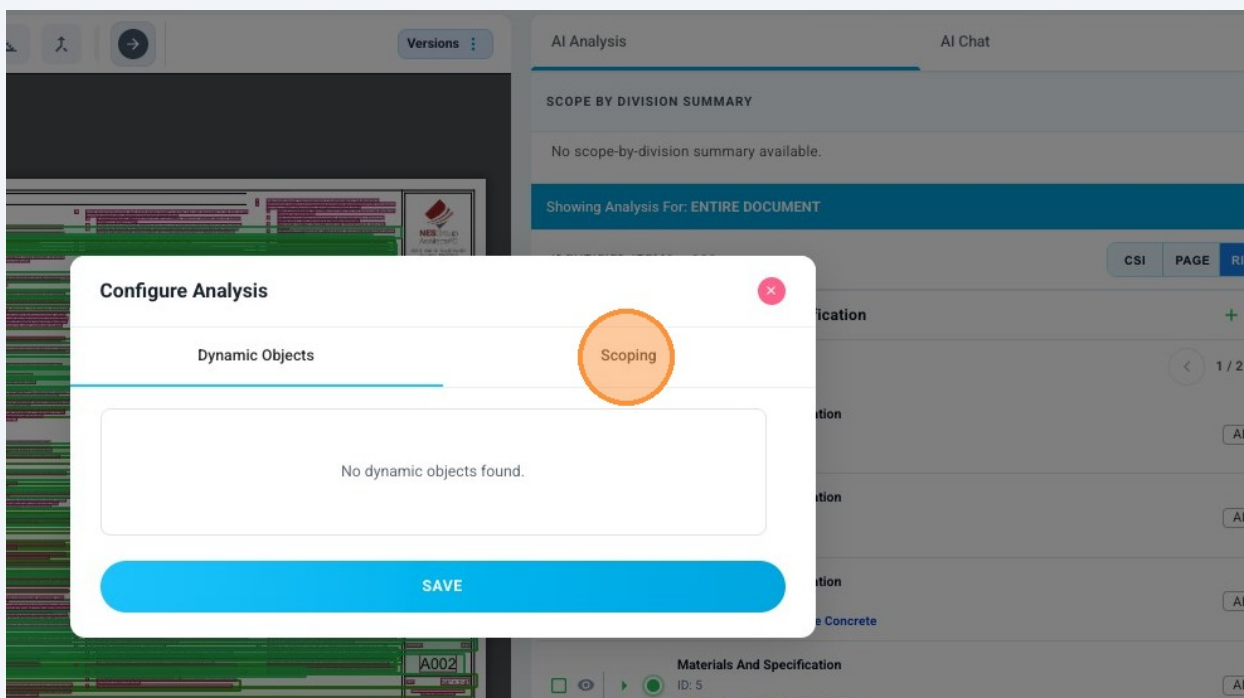


Configuring Analysis Settings

17 If you want to get additional results on your document you can click "Configure Analysis"

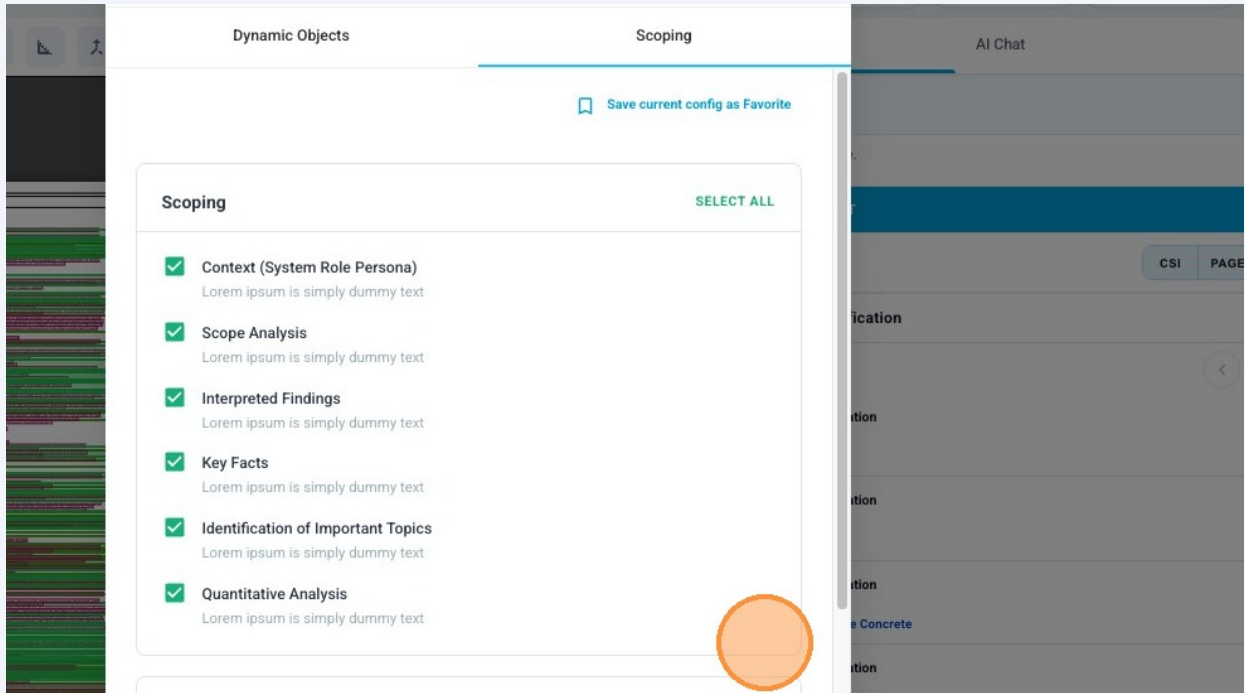


18 Navigate to the "Scoping" tab in the configuration window.



19

Select the desired Scoping analysis options for your configuration.



AI Chat Interaction

20 If you want to use the AI chat about this document, click "AI Chat"

The screenshot shows the top navigation bar with the user's name 'Danielle Guruge' and email 'danielle.guruge@pivotly.com'. Below this is a toolbar with buttons for 'Export', 'Comparison View', 'Configure Analysis', and 'Favorites'. The main content area has a 'Versions' dropdown on the left and a central panel with tabs for 'AI Analysis' and 'AI Chat'. The 'AI Chat' tab is highlighted with an orange circle. Below the tabs, there is a section for 'SCOPE BY DIVISION SUMMARY' with a message 'No scope-by-division summary available.' and a blue bar indicating 'Showing Analysis For: ENTIRE DOCUMENT'. Below this, there are filters for 'IDENTIFIED ITEMS - 933' with buttons for 'CSI', 'PAGE', and 'RISKS'. A section for 'Materials And Specification' is visible, showing 'Showing 1-25 of 43' items.

21 You can ask questions to the AI chat pertaining to your document. You can filter the pages that the AI chat is looking at by click on the configuration button.

The screenshot shows the AI chat interface. On the left, there is a preview of a document page with a table of specifications. Below the preview, there is a 'Page Summary' section with a description: 'Specifications sheet containing general construction notes and multiple division requirements (site controls, concrete, masonry, gypsum board, ceilings, flooring, paint, waterproofing/air barrier, doors/frames/hardware, and glazing), including coordination, submittals, and installation tolerances.' and a 'Page Ref' of 1. On the right, there is a chat area with a message icon and the text 'Ask questions about your document results. Page references in responses are clickable.' Below the chat area, there is a text input field with the placeholder 'Ask about your document...' and a configuration button (a gear icon) highlighted with an orange circle.

22

The results that are displayed by the AI chat are also hyperlinks that you can click on to bring you to the page in the document that the results came from.



- Division 8 – Doors and Windows ([Page 1](#))
- Division 9 – Finishes ([Page 1](#))

Examples of materials and standards specified:

- **Concrete:** must comply with ACI 318 and ACI 301; composite slabs require **4000 psi lightweight concrete** ([Page 1](#)).
- **Gypsum board systems:** gypsum board per **ASTM C36**, metal framing per **ASTM C645**, studs typically **16 inches on center** ([Page 1](#)).
- **Masonry:** face brick supplied by **Spaulding Brick**, mortar **ASTM C270 Type N**, veneer anchors stainless steel ([Page 1](#)).
- **Glazing:** float glass **ASTM C1036**, tempered glass **ASTM C1048**, insulating glass units with **argon-filled 1/2-inch space** ([Page 1](#)).
- **Flooring:** vinyl composition tile (VCT) **Armstrong Excelon**, 12" x 12" x 1/8" ([Page 1](#)).
- **Paint:** Sherwin-Williams products such as **Promar 200** ([Page 1](#)).
- **Doors and hardware:**
 - Steel frames **16 gauge** ([Page 1](#))
 - Wood doors flush solid core ([Page 1](#))
 - Hinges: Stanley 5-knuckle full mortise ([Page 1](#))
 - Closers: **LCN Model 1460** ([Page 1](#))

There are also **performance and installation requirements**, such as:

- Maintain building temperature **55°–75°F** during construction ([Page 1](#)).
- General ambient lighting target **400–600 lux** at task surfaces ([Page 1](#)).
- Door undercut clearance **5/8 inch** unless noted otherwise ([Page 1](#)).